



CENTRAL UNIVERSITY OF HARYANA

(Established vide Act No. 25 (2009) of Parliament)

JANT-PALI, MAHENDERGARH, -123029 HARYANA

Phone No. 01285-249401

Advertisement No.:1/T/R/2015

Date : 3rd JULY, 2015

LAST DATE FOR RECEIPT OF APPLICATIONS : 10th AUGUST, 2015
(PREFERABLY BY REGISTERED/SPEED POST)

Applications are invited for following faculty positions at the level of **Professor, Associate Professor and Assistant Professor** for Direct Recruitment or on Deputation/Lien :-

S. No.	School	Department	Professor				Associate Professor				Assistant Professor				
			SC	ST	UR	PWD	SC	ST	UR	PWD	SC	ST	OBC	UR	PWD
1.	School of Arts, Humanities and Social Sciences	Department of Economics	-	-	1	-	-	-	2	-	-	-	1	-	-
		Department of Political Science	-	-	1	-	-	-	2	-	-	-	-	-	1* (VI)
		Department of Education	-	-	1	-	1	-	-	-	1	-	-	-	-
		Department of Sociology	-	-	-	1* (VI)	-	1	1	-	1	1	1	1	-
		Department of Psychology	1	-	-	-	1	-	-	1# (OH)	1	-	1	2	-
		Department of History & Archaeology	-	-	1	-	-	-	2	-	-	-	1	3	-
2.	School of Language, Linguistics, Culture and Heritage	Department of English & Foreign Languages	-	-	1	-	-	-	-	-	-	-	-	-	
		Department of Hindi & Indian Languages	-	-	-	-	-	1	1	-	-	1	-	-	
3.	School of Law, Governance, Public Policy and Management	Department of Management Studies	-	-	1	-	-	2	-	-	-	-	-	-	
		Department of Law	-	-	1	-	-	1	1* (VI)	-	-	-	-	-	
		Department of Commerce	1	-	-	-	1	-	1	-	-	1	-	-	
		Tourism & Hotel Management	-	-	1	-	1	-	1	-	1	-	1	2	-

S. No.	School	Department	Professor				Associate Professor				Assistant Professor				
			SC	ST	UR	PWD	SC	ST	UR	PWD	SC	ST	OBC	UR	PWD
4.	School of Physical and Mathematical Sciences	Department of Physics	-	-	1	-	-	-	2	-	1	-	1	2	-
		Department of Statistics	-	-	1	-	-	-	2	-	-	-	1	3	-
		Department of Mathematics	-	-	1	-	-	-	2	-	-	-	1	3	-
5.	School of Chemical Sciences	Department of Chemistry	-	-	1	-	-	-	2	-	-	-	1	2	1# (OH)
6.	School of Computer Science and Informatics	Department of Computer Science	-	-	1	-	1	-	1	-	1	1	1	1	-
		Department of Library & Information Science	-	-	1	-	-	-	2	-	1	1	1	-	1*# (VI / OH)
7.	School of Earth, Environment and Space Studies	Department of Environmental Science	1	-	-	-	1	-	1	-	1	-	1	2	-
		Department of Geography	-	1	-	-	-	1	1	-	1	1	1	1	-
8.	School of Journalism, Mass Communication & Media	Department of Journalism and Mass Communication	-	-	1	-	1	-	1	-	1	-	1	2	-
9.	School of Inter-disciplinary and Applied Sciences	Biochemistry	-	-	1	-	-	-	2	-	-	1	1	2	-
		Biotechnology	-	-	1	-	-	-	2	-	1	-	1	2	-
		Microbiology	-	-	1	-	-	-	2	-	-	-	2	2	-
		Nutrition Biology	-	-	1	-	-	-	2	-	-	-	2	2	-

* VI- Visually Impaired.

OH-Orthopedically Handicapped.

NAME OF THE POST	SCALE OF PAY
Professor	37400-67000, AGP Rs.10000/- (PB-IV)
Associate Professor	37400-67000,AGP Rs.9000/- (PB-IV)
Assistant Professor	15600-39100, AGP Rs.6000/- (PB-III)

DETAILS OF QUALIFICATIONS AND EXPERIENCE ETC. FOR THE POSTS IN ABOVE DEPARTMENTS shall be as per UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010 amended from time to time for which UGC website www.ugc.ac.in may be referred.

Assistant Professor (Arts, Humanities, Science, Social Sciences, Commerce, Education, Languages, Law, Journalism and Mass Communication):

1. Good Academic record as defined by the concerned University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.
2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligible Test (NET) conducted by the UGC, CSIR or a similar test accredited by the UGC.
3. Notwithstanding anything herein above at Sr. no. 1 and 2, candidates, who are, or have been awarded a Ph. D. Degree in accordance with the University Grants commission (Minimum Standards and Procedure for Award of Ph. D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility conditions of NET/SLET/SET for recruitment and appointment of Assistant Professor.
4. NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted.

Assistant Professor (Tourism & Hotel Management

- A. **Essential**
 1. First Class Master's Degree in Tourism / Hotel Management or in a relevant/allied discipline or two year full time PG Diploma declared equivalent by AIU / Accredited by the AICTE / UGC.
- B. **Desirable**
 1. Teaching research, industrial and / or professional experience in a reputed organization;
 2. Papers presented at Conferences and / or published in referred journals.

Note : For further clarification and details pertaining to minimum qualification and eligibility conditions for all advertised posts including Professor, Associate Professor and Assistant Professor in respective departments, UGC website www.ugc.ac.in may be referred.

OTHER CONDITIONS:

1. The candidates for the post of Associate Professor and Professor must enter the relevant score in the Academic Performance Indicator (API) based on Performance Based Appraisal System (PBAS) as given in the Part – B of the application form. Those who have applied earlier in response to Advertisement No 1/2014 and had deposited the requisite fee are not required to apply again. But they can update their application if they desire. However, such applicants are required to submit the details regarding their DD, receipt No (if allotted) and other relevant details by the last date for submission of application.
2. The application form must be accompanied by additional sheets (wherever required) and enclosures giving details of academic qualifications, experience, published work etc.
3. Candidates applying for the post of Professor shall submit copies of top five full-length papers published in journals/books, along with their applications.

4. Relaxation of 5% marks (from 55% to 50%) will be provided at the Master's level in the case of SC/ST/ PWD (Persons with Disability) and to those Ph.D. degree holders, who have passed their Master's Degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.
5. The period of time taken by candidates to acquire M.Phil. and/ or Ph.D. Degree shall not be considered as teaching/research experience to be claimed for appointment to the teaching positions.
6. The reservation for the SC/ST/OBC/PWD candidates will be as per the Government of India rules.
7. Candidates seeking reservation under OBC are required to submit certificate on the format prescribed by the Government of India, Department of Personnel & Training. Socially & Educationally Backward Classes (SEBC) candidates will be considered as OBC only if they submit the required certificate on the above mentioned format. Further, they shall submit the declaration given at the end of the application form.
8. The appointment under OBC quota is provisional and is subject to the community certificate being verified through the proper channels. If the verification reveals that the claim of the candidate to belong to Other Backward Classes or not to belong to creamy layer is false, his/her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Indian Panel Code for production of false certificates.
9. The selected candidates shall be appointed under a written contract.
10. Applicants not found suitable for higher positions may be considered for lower positions in the same area of specialization.
11. The pay and allowances of persons joining on deputation will be as per rules of Govt. of India / University in force.
12. **THE APPOINTMENT OF CANDIDATES ON REGULAR BASIS SHALL BE GOVERNED BY NEW PENSION SCHEME (NPS) (APPLICABLE ON ORGANIZATIONS ESTABLISHED ON OR AFTER 1.1.2004) AND AS SUCH EMPLOYEES COMING FROM PENSIONABLE ESTABLISHMENTS WOULD BE GOVERNED BY PENSION SCHEME OF THE PARENT DEPARTMENT TILL SUCH TIME THEY RETAIN LIEN WITH THE PARENT POST.**

GENERAL INSTRUCTIONS:

1. The number of vacancies mentioned hereinabove is tentative. The University reserves the right to increase/decrease the number of posts, at the time of selection.
2. No TA/DA shall be paid to the candidates for attending the interview. However, the SC/ST/PWD candidates will be paid second-class railway/bus fare by shortest route on production of tickets.
3. The university reserves its right to place reasonable limit on the total number of candidates to be called for interview. The number of such candidates will be decided by the Committee constituted by the University for the purpose.
4. In-service candidates shall route their applications through proper channel. However, candidates are advised to submit an advance copy of the application form well before the last date. They will however, be considered for interview only after their applications through proper channel are received by the University.
5. Applications not accompanied by necessary supporting documents, self-attested copies of degree certificates/ marks sheets/experience certificate/category certificate/publication/reprints (if applicable) issued by the competent authority and the incomplete applications shall be rejected summarily.

6. The eligibility of candidates will be determined as on the last date fixed for receipt of application forms.
7. Any change of address given in the application form should at once be communicated to the University.
8. Before applying for a post, candidates are advised to satisfy themselves about their eligibility. No enquiry in this regard will be entertained.
9. The prescribed qualifications and experience are minimum and the mere possession of the same will not entitle a candidate for being called for interview.
10. The University shall verify the antecedents or documents submitted at any time at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted are fake or the candidate has clandestine antecedents/background and has suppressed the said information, his/her services shall be terminated forthwith.
11. Stringent criteria may be applied for short-listing the candidates to be called for interview.
12. The process of selection may be by a presentation/ Interview or a combination thereof.
13. **Application should be accompanied with a non-refundable demand draft of Rs. 800/- for general category Rs. 600/- for OBC, Rs. 400/- for SC/ST/PH drawn in favour of the Central University of Haryana payable at Mahendergarh, Haryana. Incomplete applications or applications received after the last date will be summarily rejected.**
14. The application duly filled in the prescribed form along with required documents must reach the University office on or before **10th August, 2015** at the below given address (preferably by Registered/Speed Post). Application received after due date shall not be included in the selection process:-

**REGISTRAR
ROOM NO. 6, ADMINISTRATIVE BLOCK
CENTRAL UNIVERSITY OF HARYANA
JANT-PALI, MAHENDERGARH
123029, HARYANA**

NOTE : The name of the post must be mentioned on top of the envelop

15. The age of the superannuation for all the post shall be as per UGC /University norms.
16. Canvassing in any form may lead to cancellation of candidature.
17. For further details regarding qualification and others, the candidates are advised to visit UGC website (www.ugc.ac.in).
18. The University shall not be responsible for postal delay, if any.
19. In cases of any disputes, any suites or legal proceedings against the University, the territorial jurisdiction shall be restricted to the Courts in Haryana at District Court, Mahendergarh and Punjab & Haryana High Court, Chandigarh.
20. The university reserves the right not to fill up any or all of the vacancies advertised, if the circumstances so warrant.
21. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment order, the University reserves the right to modify / withdraw/ cancel any communication made to the candidates.
22. Any addendum/dedendum/corrigendum shall be posted on our website www.cuh.ac.in.

REGISTRAR



CENTRAL UNIVERSITY OF HARYANA हरियाणा केन्द्रीय विश्वविद्यालय

FOR OFFICE USE ONLY
(कार्यालय प्रयोग हेतु)

SERIAL NO.
(क्रम संख्या)

APPLICATION FORM FOR TEACHING POSTS (Part – A)

(शैक्षिक पदों के लिए आवेदन-पत्र) (भाग – अ)

Name of the post applied for.....
(आवेदित पद का नाम)

School/ Department

(स्कूल / विभाग)

Advt. No (विज्ञापन सं०).....Date (दिनांक)

DEMAND DRAFT PARTICULARS (डिमांड ड्राफ्ट का ब्यौरा)			
Name of the Bank (बैंक का नाम)	D.D. Number (डी.डी. नम्बर)	Date (दिनांक)	Amount (राशि)

PASTE HERE A
SIGNED COPY OF
YOUR RECENT
PASS-PORT SIZE
PHOTOGRAPH

1. Name in Full (पूरा नाम)
(IN BLOCK LETTERS)
2. Father's Name (पिता का नाम)
3. Mother's Name (माता का नाम)
4. Husband's Name (in case of married Women) (पति का नाम (विवाहित स्त्रियों के लिए))
5. Date of Birth: Day (जन्म तिथि: दिन)Month (माह)Year (वर्ष)
(As recorded in the Matriculation or equivalent certificate (मैट्रिक या समकक्ष प्रमाण-पत्र के अनुसार))
6. Age उम्र (as on the last date fixed for the receipt of application
(आवेदन पत्र प्राप्त के लिए निर्धारित अंतिम तिथि पर)years(वर्ष)months (माह)
7. Nationality (राष्ट्रीयता)
8. Religion (धर्म)
9. Marital Status: (वैवाहिक स्थिति): Married (विवाहित) Unmarried (अविवाहित)
10. Sex: (लिंग): Male (पुरुष) Female (महिला)
11. Do you belong to any reserved category? (क्या आप किसी आरक्षित वर्ग से आते हैं?): Yes हाँ No नहीं
If yes, specify the category (SC/ST/OBC/PWD) (यदि हाँ तो श्रेणी निर्दिष्ट करें (अनु० जाति/अनु० जनजाति/अन्य पिछड़ा वर्ग/शारीरिक अक्षम)
12. If physically disabled, indicate the relevant particulars (यदि हाँ तो ब्यौरा दे):-

Nature of Disability (अक्षमता की प्रकृति)	If applicable, Write 'yes' (यदि लागू हो तो 'हाँ' लिखें)	Percentage of disability (अक्षमता का प्रतिशत)
a. Blindness or low vision : अ. (अंधता या कम दृष्टि)		
b. Hearing impairment आ. (श्रवण बाधित)		
c. Locomotor disability or cerebral palsy (includes all cases of Orthopaedically handicapped) इ. (मस्तिष्क का रक्तश्राव पक्षाघात (अस्थि विकलांग के सभी मामले शामिल)		

13. Permanent Address (स्थायी पता)

PIN CODE (पिन कोड)Phone No (फोन नं०).....Cell (मो०)

Address for correspondence (पत्राचार का पता)

.....PIN CDE (पिन कोड)

Email ID (ई-मेल).....

14. Educational qualifications (Attach additional pages, if required)

(शैक्षणिक योग्यता (आवश्यकतानुसार अतिरिक्त पृष्ठ लगायें)

Name of the course (पाठ्यक्रम का नाम)	Name of the Board / University (बोर्ड / विश्वविद्यालय का नाम)	Month & Year passed (उत्तीर्णता का माह और वर्ष)	Division (श्रेणी)	% of Marks (अंक का प्रतिशत)	CGPA (if grading is applicable) (सीजीएपी ग्रेडिंग प्रणाली)	Subjects studied (विषय)
(a)	(b)	(c)	(d)	(e)	(f)	(g)
10 th Class / equivalent						
10+2 /equivalent						
Bachelor's degree						
Master's degree						
M.Phil. / equivalent						
Ph.D.						
Indicate specifically whether Ph.D. degree has been awarded (क्या पीएच.डी. की उपाधि प्राप्त हो गई है)			Yes (हाँ) / No (नहीं)			
Whether Ph.D. degree was with course work or not (क्या पीएच.डी. उपाधि के साथ कोर्स वर्क शामिल था)			Yes (हाँ) / No (नहीं)			
NET/SLIET for lectureship, if any (नेट/स्लेट व्याख्याता के लिए)	Subject (विषय)		Roll No (अनुक्रमांक)	Year (वर्ष)	Position (स्थिति)	
Any other exams passed (यदि अन्य कोई परीक्षा उत्तीर्ण की हो)						

15. Chronological list of experience (including current position/ employment)

(अनुभव, बढ़ते क्रम में (वर्तमान स्थिति/ रोजगार सहित))

Designation & scale of pay (पदनाम व वेतनमान)	Name & address of employers (नियोक्ता का नाम एवं पता)	Period of Experience (अनुभव की अवधि)			Nature of Appointment / work / Duties (नियुक्ति की प्रकृति/कार्य/ प्रकृति)	Scale of Pay (वेतनमान)	
		From date (कब से)	To date (कब तक)	No. of years/ months (As on date of Advertisement) (वर्ष एवं माह की संख्या (विज्ञापन की तिथि को))		PB (पीबी)	AGP (एजीपी)
(a)	(b)	(c)	(d)	(e)	(f)		

16. Nature of experience (अनुभव की प्रकृति)

a) Teaching (शिक्षण)	No. of years (साल)	No. of months (महीने)
i) Under-graduate level (स्नातक स्तर)		
ii) Post-graduate level (स्नातकोत्तर स्तर)		
b) Post-doctoral experience (पोस्ट-डॉक्टरल अनुभव)		
c) Other experience, if any (अन्य अनुभव, यदि हो)		
Total experience (कुल अनुभव)		

17. Details of Post doctoral experience (पीएच.डी. उपाधि के बाद (पोस्ट डॉक्टरल) अनुभव का ब्यौरा)

Agency (एजेंसी)	Host Institute (मेजबान संस्थान)	From date (कब से)	To date (कब तक)	Duration (अवधि)

18. Academic distinctions (विशेष योग्यता)

Name of the Academic Course / Body (अकादमिक पाठ्यक्रम का नाम/ बॉडी)	Academic distinction obtained (प्राप्त अकादमिक वैशिष्ट्य)

25. List of self attested testimonials attached (original to be produced at the time of interview). Please tick ✓ the ones applicable.

(संलग्न स्व अभिप्रमाणित प्रमाण-पत्रों की सूची (मूल साक्षात्कार के समय प्रस्तुत करना होगा) कृपया लागू को ✓ चिह्नित करें):-

- i. Matriculation mark sheet and certificate
(माध्यमिक (मैट्रिक) का अंक-पत्र एवं प्रमाण-पत्र)
- ii. Intermediate marksheet and certificate
(उच्च माध्यमिक (इंटरमिडिएट) का अंक-पत्र एवं प्रमाण-पत्र)
- iii. Bachelor's Programme (Final) mark sheet and degree
(स्नातक (फाइनल) का अंक-पत्र एवं प्रमाण-पत्र)
- iv. Master's Programme (Final) mark sheet and degree
(स्नातकोत्तर (फाइनल) का अंक-पत्र एवं प्रमाण-पत्र)
- v. M.Phil. degree
(एम.फिल. उपाधि)
- vi. Ph.D. /D.Phil degree
(पीएच.डी. / डी.फिल. उपाधि)
- vii. D.Litt, D.Sc., L.L.D degree
(डी.लिट., डी.एससी. / एल.एल.डी. उपाधि)
- viii. NET, UGC-JRF, CSIR-JRF Award Certificate
(नेट, यूजीसी-जेआरएफ, सीएसआइआर-जेआरएफ प्रमाण-पत्र)
- ix. Caste Certificate issued by the Competent Authority (OBC/SC/ST/etc)
(योग्य अधिकारी द्वारा प्रदत्त जाति प्रमाण-पत्र (अनु० जाति/अनु० जनजाति/अन्य पिछड़ा वर्ग आदि))
- x. Experience certificates
(अनुभव प्रमाण-पत्र)
- xi. Recommendation letter(s)
(अनुशंसा-पत्र)
- xii. Award (s) /Fellowship (s)
(अवार्ड / फ़ैलोशिप)
- xiii. Publication (s)
(प्रकाशन)
- xiv. Disability Certificate
(अक्षमता प्रमाण-पत्र)
- xv.
- xvi.
- xvii.
- xviii.

Total Number of above self attested testimonials attached (in words) _____
(संलग्न स्व-अभिप्रमाणित प्रमाण-पत्रों की कुल संख्या) (शब्दों में)

N.B. Applications without the above self attested testimonials (applicable to the candidate) will not be entertained

(टिप्पणी: स्व-अभिप्रमाणित प्रमाण-पत्रों के बिना (योग्य उम्मीदवार) आवेदन-पत्र स्वीकृत नहीं किया जायेगा।)

State whether you have been at any time (a) dismissed, removed or debarred from Service or (b) convicted by a Criminal Court. Please tick YES (हाँ) NO (नहीं)

Court. Please tick YES (हाँ) NO (नहीं)

I hereby declare that all entries made by me in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false, incomplete or incorrect, my candidature/appointment is liable to be cancelled/terminated.

(मैं घोषणा करता/करती हूँ कि उपर्युक्त दी गई सभी जानकारियाँ मेरी जानकारी में सत्य, सही और पूर्ण हैं। उपर्युक्त कोई भी जानकारी असत्य, गलत या अपूर्ण सिद्ध हो तो मेरी नियुक्ति को खारिज किया जा सकता है।)

Signature of the Applicant
(आवेदक के हस्ताक्षर)

Place (स्थान)

Date (दिनांक)

(The endorsement below is to be signed and forwarded by the Head of the Department/Employer in the case of the in-service candidates whether in permanent or temporary capacity failing which the application is liable to be rejected).

(स्थायी/अस्थायी सेवारत अभ्यर्थी नियोक्ता/विभागाध्यक्ष से अनुमोदन तथा अग्रसारित करायें/ऐसा न कराने पर आवेदन अस्वीकृत किया जा सकता है।)

ENDORSEMENT OF THE EMPLOYER
(नियोक्ता द्वारा अनुमोदन)

Ref. No (संदर्भ संख्या)

Date (दिनांक)

FORWARDED

The applicant (name) is holding the post of in this College/University/Institution/Department in a temporary/substantive basis since.....(date). His/Her present Pay is Rs.....in the Pay structure of Rs..... with AGP/GP of Rs.....and he/she is drawing salary of Rs.per month. His/Her next date of increment is We have no objection to his/her application being considered.

Signature of the Officer
(with office seal)

(अग्रसारित)

(आवेदक (नाम).....पद पर इस महाविद्यालय/विश्वविद्यालय/संस्थान/विभाग में अस्थायी/सबस्टेंटिव रूप में.....(दिनों) से कार्यरत हैं। इनका वर्तमान वेतन रूपये है तथा इनका वेतनमान रूपयेहै साथ में एजीपी/जीपी रूपये है। यदि इनके आवेदन को स्वीकार किया जाता है तो हमें कोई आपत्ति नहीं होगी।)

(अधिकारी के हस्ताक्षर)
(मोहर सहित)

DECLARATION/UNDERTAKING
(for OBC Candidates only)

I, _____ son/daughter of Shri _____ resident of village/town/city _____ district _____ State hereby declare that I belong to the _____ community which is recognised as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93- Estt.(SCT), dated 8/9/1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8/9/1993, which is modified vide Department of Personnel and Training Office Memorandum No.36033/3/2004 Estt.(Res.) dated 9/3/2004.

Signature of the Candidate

Place:

Date:

Declaration/undertaking not signed by Candidate will be rejected

False declaration will render the applicant liable for termination of registration at any time

(घोषणा / शपथ)

(केवल अन्य पिछड़ा वर्ग के आवेदक के लिए)

(मैं, _____ पुत्र/पुत्री श्री _____ ग्राम/शहर _____ जिला _____ राज्य _____ घोषणा करता/करती हूँ कि मैं _____ समुदाय का/की हूँ। जिसे पर्सनल एंड ट्रेनिंग कार्यालय मेमोरेण्डम संख्या 36012/22/93- Estt.(SCT), दिनांक 8/9/1993 के आलोक में भारत सरकार ने सेवा में आरक्षण हेतु पिछड़ा वर्ग की श्रेणी में रखा है। यह भी घोषणा की जाती है कि मैं क्रीमी लेयर श्रेणी से संबद्ध नहीं हूँ, जो उपर्युक्त मेमोरेण्डम के कॉलम-3 में संदर्भित है। जिसे पर्सनल एंड ट्रेनिंग विभाग के मेमोरेण्डम 36033/2004 दिनांक 09/03/2004 से परिवर्तित किया गया।)

(आवेदक के हस्ताक्षर)

स्थान.....

दिनांक.....

(बगैर हस्ताक्षरित घोषणा/शपथ को अस्वीकृत किया जायेगा।

घोषणा-पत्र मिथ्या सिद्ध होने पर किसी भी समय पंजीकरण अस्वीकृत किया जा सकता है।)

CENTRAL UNIVERSITY OF HARYANA

Established vide Act No. 25 (2009) of Parliament

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Photograph

Teaching Positions - Summary

1.	Name of the post applied for (आवेदित पद का नाम)	Applied for School/Department (स्कूल/विभाग)				
2.	Name (नाम) (in Capital Letters)	Male/Female (पुरुष/महिला)		Married / Unmarried (विवाहित/अविवाहित)		
3.	Date of birth (जन्म तिथि) DD/MM/YYYY	Place of birth (जन्म स्थान)		Community/Category: Gen/SC/ST/OBC/PWD/others (समुदाय/कोटि) (सामान्य/अनु०जाति/अनु०जनजाति/ अन्य पिछड़ा वर्ग/अन्य)		
4. Educational qualifications (शैक्षणिक योग्यता)	Name of the course (पाठ्यक्रम का नाम)	Name of the Board/ University (बोर्ड/विश्वविद्यालय का नाम)	Month & Year Passed/Award (उत्तीर्णता का वर्ष एवं माह)	Division (श्रेणी)	% of Marks (अंक का प्रतिशत)	CGPA (if applicable) (सीजीपीए) (यदि लागू हो)
Bachelor's degree						
Master's degree						
M.Phil. / equivalent						
Ph.D.						
NET/SLIET for lectureship, if any						
5. Chronological list of experience (अनुभव) (बढ़ते क्रम में)			Period of Experience (अनुभव की अवधि)			Nature of work/duties (कार्य/कर्तव्य की प्रकृति)
Designation & scale of pay (पद व वेतनमान)	Name & address of employer (नियोक्ता का नाम एवं पता)		From date (कब से)	To date (कब तक)	No. of years/ Months (वर्ष/माह की संख्या)	
6. Teaching Experience (शैक्षणिक अनुभव)	No. of years (कुल वर्ष)	No. of Months (कुल महीने)	Publications (प्रकाशन)	Published [ISBN / ISSN] (Nos.) (प्रकाशित) [आइएसबीएन/आइएसएसएन] (संख्या)	Accepted /In Print (Nos.) (स्वीकृत/मुद्रण में) (संख्या)	Communicated (प्रक्रिया में)
i) Under-graduate level (स्नातक स्तर)			Books (पुस्तकें)			
ii) Post-graduate level (स्नातकोत्तर)			Research Publications (शोध-प्रकाशन)			
Post-doctoral: Teaching/Research (पोस्ट डॉक्टरल शैक्षणिक अनुभव)			Other publications (अन्य प्रकाशन)			

7.Seminars/ Conferences/ Workshops/ Training programmes, attended/organized etc. (विचार-गोष्ठी/सम्मेलन/कार्यशाला/प्रशिक्षण कार्यक्रम/सहभागिता/आयोजक आदि)			Research guidance (No.) (शोध-निर्देशन (संख्या))	M.Phil. / Equivalent (No.) (एम.फिल. या समकक्ष (संख्या))	Ph.D. (No.) (पीएच.डी. (संख्या))
In India (No.) (भारत में (संख्या))	Abroad (No.) (विदेश में (संख्या))	Total (No.) (कुल संख्या)	Completed (सम्पन्न)		
			Under Supervision (चालित)		
8. Present Designation (वर्तमान पद)	Name of the University / Institution (विश्वविद्यालय/संस्थान का नाम)	Basic Pay (Rs.) (मूल वेतन (रूपये))	Pay Scale (Rs.) (वेतनमान (रूपये))	Gross / Total Salary p.m. (Rs.) (कुल वेतन प्रतिमाह (रूपये))	Increment date (Date/Month) (वेतन वृद्धि तिथि) (दिनांक एवं माह)

Signature of the applicant
(आवेदक के हस्ताक्षर)

Central University of Haryana

GENERAL INFORMATION

Self Assessment for the Performance Based Appraisal System (PBAS) for Academic Performance Index (API)

(प्रदर्शन आधारित मूल्यांकन प्रणाली के लिए स्वयं के लिए शैक्षणिक (पीबीएस) आंकलन प्रदर्शन सूचकांक)
(एपीआई)

1. Name (in Block Letters) (नाम)
2. Father's Name (पिता का नाम)
3. Mother's Name (माता का नाम)
4. Husband's Name (पति का नाम)
5. Department (विभाग)
6. Current Designation & Grade Pay (वर्तमान पद एवं ग्रेड पे)
7. Date of last Promotion (अंतिम पदोन्नति की तिथि)
8. Address for correspondence (with Pin code) (पत्राचार का पता (पिन कोड सहित))
9. Permanent Address (with Pin code) (स्थायी पता (पिन कोड सहित))

Telephone No (फोन नं०)

Email (ई-मेल)

10. Whether acquired any degrees or fresh academic qualifications during the year:
(क्या साल भर में आपने कोई उपाधि या नई अकादमिक योग्यता ग्रहण की है ?)
11. Academic Staff College Orientation/Refresher Course attended during the year:
(क्या साल भर में आपने कोई ओरिएंटेशन या रिफ्रेशर कोर्स किया है ?)

Name of the Course (कोर्स का नाम)	Place (स्थान)	Duration (अवधि)	Sponsoring Agency (प्रायोजित एजेंसी)	Summer School (समर स्कूल)
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PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instructions of this PBAS Performa before filling out this section)

CATEGORY: I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practical's, Contact Hours (give semester-wise details, where necessary)

S. No.	Course/Paper	Level	Mode of teaching	No. of classes per week allotted	No. of Classes conducted	% of Classes/ Practical's taken as per documented record

Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below which no score may be given)	
(b)	Teaching Load in excess of UGC norm (max score:10)	

(ii) Reading / Instructional material consulted and additional knowledge resources provided to students

S. No.	Course/Paper	Consulted	Prescribed	Additional Resource Provided
API score based on Preparation and imparting of knowledge/ instruction as per curriculum & syllabus enrichment by providing additional resources to Students (max. score:20)				API Score

(iii) Use of Participatory and Innovative Teaching-Learning Methodologies, Updating of Subject Content, Course Improvement etc.

S. No..	Short Description	API Score
	Total Score (Max Score: 20)	

B (i)) Articles/ Chapters published in Books

S. No.	Title with Page nos.	Book Title, editor & publisher	ISSN/ ISBN No	Whether Peer reviewed.	No. of co-authors	Whether you are the main author	API Score

ii) Full papers in Conference Proceedings

S. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No	No. of co-authors	Whether you are the main author	API Score

iii) Books Published as single author or as editor

S. No.	Title with Page nos.	Type of Book & Authorship	Publisher & ISSN/ ISBN No	Whether Peer reviewed.	No. of co-authors	Whether you are the main author	API Score

III C). Ongoing and Completed Research Projects and Consultancies

(c) (I & ii) Ongoing Projects / Consultancies

S. No.	Title	Agency	Period	Grant/ Amount Mobilized (Rs lakh)	API Score

(c) (iii & iv) Completed Projects / Consultancies

S. No.	Title	Agency	Period	Grant/ Amount Mobilized (Rs lakh)	Whether policy document/patent as outcome	API Score

(D) Research Guidance

S No	Number Enrolled	Thesis Submitted	Degree awarded	API Score
M. Phil. or equivalent				
Ph. D. or equivalent				

(E) (i) Training Courses, Teaching-Learning-Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

S. No.	Programme	Duration	Organized by	API Score

(E) (ii) Paper presented in Conferences, Seminars, Workshops, Symposia

S. No.	Title of the Paper presented	Title of Conference / Seminar	Organized by	Whether international / national/ state/ regional/college or university level	API Score

E (iii) Invited Lectures and Chairmanships at national or international conference /seminar etc.

S. No.	Title of Lecture/Academic Session	Title of Conference / Seminar etc	Organized by	Whether international / national	API Score

IV. SUMMARY OF API SCORES

	Criteria	Last Academic. Year	Total – API Score for Assessment Period	Annual Av. API Score for Assessment Period
I	Teaching, Learning and Evaluation related activities			
II	Co-curricular, Extension, Professional development etc			
	Total I+II			
III	Research and Academic Contribution			

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

S. No.	Details (Mention Year, value etc, where relevant)

LIST OF ENCLOSURES: *(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)*

1	6
2	7
3	8
4	9
5	10

I certify that the information provided is correct as per records available with the university and/or documents enclosed along with the duly filled PBAS Performa.

Signature of the faculty with

Designation, Place & Date

Signature of HOD/ School

Chairperson/Principal

N:B: The Annual Self-Assessment Performa duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Instructions for Filling up Part B of the PBAS Performa

Part B of the Performa is based on Appendix III, Table 1 of the UGC Regulations 2010. It is to be filled out for the recently completed academic year.

The Performa is to be filled as per these tables and self-assessment scores given. For each category, maximum scores that can be given or carried forward is indicated in the Table.

The self-assessment scores are further to be based on the indicators/activities given below. Universities may modify the detailed indicators and related scores based on their experience and requirement without changing the score requirements assigned to categories and sub-categories in Appendix III, Table 1.

NB. The self-assessment scores are subject to verification by the university/ college, and by the screening cum Verification Committee or Selection Committee as the case may be.

I. Teaching and Evaluation Related Performance

(i) a

Lectures/Practical's/Tutorials/Contact classes taken should be based on verifiable records. No score should be assigned if a teacher has taken less than (say) 80 % assigned classes. Universities may give allowance for periods of leave where alternative teaching arrangements would ordinarily be made. Maximum score if there is 100 % achievement.	Max Score: 50
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b.

If teacher has taken classes exceeding UGC norm, then two point to be assigned for each extra hour of classes	Max Score: 10
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(ii)

Imparting of Knowledge / instruction vis a vis with the prescribed material (Text book /Manual etc) and methodology of the curriculum (100% compliance= 20 points)	Max Score: 20
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(iii) Use of participatory and Innovative Teaching-Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Indicators/ Activities	Maximum Score
Updating of courses, design of curriculum, (5-single course)	10
Preparation of resource material, fresh reading materials, Laboratory manuals etc.	10
Use of Innovative teaching-learning methodologies; use of ICT; Updated subject content and course improvement. a. ICT Based Teaching material: 10points/each b. Interactive Course: 5 points/each c. Participatory Learning modules: 5 points/each	10
Developing and imparting Remedial/Bridge Courses and Counseling modules (Each activity : 5 points)	10
Developing and imparting soft skills/communication skills/personality development	10

courses/modules (Each activity : 5 points)	
Developing and imparting specialized teaching-learning programmes in physical education, library; innovative compositions and creations in music, performing and visual arts and other traditional areas (Each activity: 5 points)	10
Organizing and conduction of popularization programmes/training courses in computer assisted teaching/ web-based learning and e-library skills to students (a) Workshop / Training course: 10 points each (b) Popularization program: 5 points each	10
Maximum Aggregate Limit	20

(iv) Examination Related Work

Indicators	Max. Score
College/University end semester / Annual Examination work as per duties allotted. (Invigilation- 10 points; Evaluation of answer scripts- 5 points; Question paper setting – 5 points). (100% compliance=20 points)	20
College/University examination/Evaluation responsibilities for internal/continuous assessment work as allotted (100% compliance= 10 points)	10
Examination work such as coordination, or flying squad duties etc. (maximum of 5 or 10 depending upon intensity of duty)(100% compliance= 10 points)	10
Maximum Aggregate Limit B(iv)	25

II: Co-curricular, Extension and Profession Related Activities and Participation in the Corporate Life of the Institution

(i) Extension and Co-curricular Related Activities

Institutional Co-curricular activities for students such as field studies/educational tours, industry-implant training and placement activity (5 point each).	10
Positions held/Leadership role played in organization linked with Extension Work and National service Scheme (NSS), NCC or any other similar activity (Each activity 10 points)	10
Students and Staff Related Socio Cultural and Sports Programmes, campus publications (departmental level 2 points, institutional level 5 points).	10
Community work such as values of National Integration, secularism, democracy, socialism, humanism, peace, scientific temper; flood or, drought relief, small family norms etc. (5 points each)	10
Maximum Aggregate Limit	20

(ii) Contribution to Corporate Life and management of the Institution

Contribution to Corporate life in Universities/colleges through meetings, popular lectures, subject related events, articles in college magazine and University volumes (2 point each).	10
Institutional Governance responsibilities like, Vice Principal, Dean, Director, Warden, Bursar, School Chairperson, IQAC coordinator (10 points each)	10
Participation in committees concerned with any aspect of departmental or institutional management such as admission committee, campus development, library committee (5 points each).	10

Responsibility for, or participation in committees for Students Welfare, Counseling and Discipline (5 each).	10
Organization of Conference/ Training: International (10 points); National/regional (5 points).	10
Maximum Aggregate Limit	15

(iii) Professional Development Related Activities

Indicators / Activities	Maximum Score
Membership in profession related committees at state and national level a. At national level : 3 points each b. At site level : 2 points each	10
Participation in subject associations, conferences, seminars without paper presentation (each activity : 2 point)	10
Participation in short term training courses less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity: 5 points)	10
Membership/ participation in Bodies/Committees on Education and National Development (5 each).	10
Publication of articles in newspapers, magazines or other publications (not covered in category 3); radio talks etc. (1 point each).	10
Maximum Aggregate Limit	10

CATEGORY:III. Research and Publications and Academic Contributions

This is to be filled as per Appendix III Table 1, Category III of the UGC Regulations 2010.

Wherever the research contribution is jointly made, the API scores should be shared between the contributors as per the formula provided in the Table 1.

III. Summary of API Scores

The summary must take into account the maximum score limits for each set of indicators as given in Appendix III, Table1

- IV. Similar PBAS Performa could be developed by the universities for the Cadres of Librarian / Deputy Librarian / Assistant Librarian and Director of Physical Education & Sports / Deputy Director of Physical Education & Sports / Assistant Director of Physical Education & Sports based on the API Scoring pattern outlined in Appendix III: Tables – IV to IX of the UGC-Regulations, 2010

APPENDIX – III TABLE – I

PROPOSED SCORES FOR ACADEMIC PERFORMANCE INDICATORS (APIs) IN RECRUITMENTS AND CAREER ADVANCEMENT SCHEME (CAS) PROMOTIONS OF UNIVERSITY / COLLEGE TEACHERS.

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Brief Explanation: Based on the teacher's self-assessment, API scores are proposed for (a) teaching related activities; (b) domain knowledge; (c) participation in examination and evaluation; (d) contribution to innovative teaching, new courses etc. The minimum API score required by teachers from this category is 75. The self assessment score should be based on objectively verifiable criteria wherever possible and will be finalized by the screening/selection committee.

Universities will be required to detail the activities and in case institutional specificities require, adjust the weightages, without changing the minimum total API scores required under this category.

S.No.	Nature of Activity	Maximum Score
1	Lectures, seminars, tutorials, practicals, contact hours undertaken taken as percentage of lectures allocated ^a	50
2	Lectures or other teaching duties in excess of the UGC norms	10
3	Preparation and Imparting of knowledge / instruction as per curriculum; syllabus enrichment by providing additional resources to students	20
4	Use of participatory and innovative teaching-learning methodologies; updating of subject content, course improvement etc.	20
5	Examination duties (Invigilation; question paper setting, evaluation/assessment of answer scripts) as per allotment.	25
	Total Score	125
	Minimum API Score Required	75

Note: a: Lectures and tutorials allocation to add up to the UGC norm for particular category of teacher. University may prescribe minimum cut-off (net of due leave), say 80 %, for 1 and 5 above, below which no scores may be assigned in these sub-categories.

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED

ACTIVITIES.

Brief Explanation: Based on the teacher's self-assessment, category II API scores are proposed for co-curricular and extension activities; and Professional development related contributions. The minimum API required by teachers for eligibility for promotion is 15. A list of items and proposed scores is given below. It will be noticed that all teachers can earn scores from a number of items, whereas some activities will be carried out only by one or a few teachers. The list of activities is broad enough for the minimum API score required (15) in this category to accrue to all teachers. As before, the self-assessment score should be based on objectively verifiable criteria and will be finalized by the screening/selection committee. The model table below gives groups of activities and API scores. Universities may detail the activities or, in case institutional specificities require, adjust the weightages, without changing the minimum total API scores required under this category.

S.No.	Nature of Activity	Maximum Score
1	Student related co-curricular, extension and field based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advisement and counseling)	20
2	Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.	15
3	Professional Development activities (such as participation in seminars, conferences, short term, training courses, talks, lectures, membership of associations, dissemination and general articles, not covered in Category III below)	15
	Minimum API Score Required	15

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Brief Explanation: Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API score required by teachers from this category is different for different levels of promotion and between university and colleges. The self-assessment score will be based on verifiable criteria and will be finalized by the screening/selection committee.

S No.	APIs	Engineering/Agriculture/ Veterinary Science/Sciences/Medical Sciences	Faculties of Languages Arts/Humanities/Social Sciences/Library/ Physical education/Management	Max. points for University and college teacher position
III A	Research Papers published in:	Refereed Journals *	Refereed Journals *	15 / publication
		Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	10 / Publication
		Conference proceedings as full papers, etc. (Abstracts not to be included)	Conference proceedings as full papers, etc. (Abstracts not to be included)	10/ publication
III (B)	Research Publications (books, chapters in books, other than refereed journal articles)	Text or Reference Books Published by International Publishers with an established peer review system	Text or Reference Books Published by International Publishers with an established peer review system	50 /sole author; 10 /chapter in an edited book
		Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	Subject Books by / national level publishers /State and Central Govt. Publications with ISBN/ISSN numbers.	25 /sole author, and 5/ chapter in edited books
		Subject Books by Other local publishers with ISBN/ISSN numbers.	Subject Books by Other local publishers with ISBN/ISSN numbers.	15 / sole author, and 3 / chapter in edited books
		Chapters contributed to edited knowledge based volumes published by International Publishers	Chapters contributed to edited knowledge based volumes published by International Publishers	10 /Chapter
		Chapters in knowledge based volumes by Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	Chapters in knowledge based volumes in Indian/National level publishers with ISBN /ISSN numbers and with numbers of national and international directories	5 / Chapter
III (C)	RESEARCH PROJECTS			
III(C) (i)	Sponsored Projects carried out/ ongoing	(a) Major Projects amount mobilized with grants above 30.0 lakhs	Major Projects amount mobilized with grants above 5.0 lakhs	20 /each Project

		(b) Major Projects amount mobilized with grants above 5.0 lakhs up to 30.00 lakhs	Major Projects Amount mobilized with minimum of Rs.3.00 lakhs up to Rs. 5.00 lakhs	15 /each Project
		(c) Minor Projects (Amount mobilized with grants above Rs. 50,000 up to Rs. 5 lakh)	Minor Projects (Amount mobilized with grants above Rs. 25,000 up to Rs. 3 lakh)	10/each Project
III (C) (ii)	Consultancy Projects carried out / ongoing	Amount mobilized with minimum of Rs.10.00 lakh	Amount mobilized with minimum of Rs.2.0 lakhs	10 per every Rs.10.0 laksh and Rs.2.0 laksh, respectively
III (C) (iii)	Completed projects : Quality Evaluation	Completed project Report (Acceptance from funding agency)	Completed project report (Accepted by funding agency)	20 /each major project and 10 / each minor project
III (C) (iv)	Projects Outcome / Outputs	Patent/Technology transfer/ Product/Process	Major Policy document of Govt. Bodies at Central and State level	30 /each national level output or patent /50 /each for International level,
III (D)	RESEARCH GUIDANCE			
III (D) (i)	M.Phil.	Degree awarded only	Degree awarded only	3 /each candidate
III(D) (ii)	Ph.D	Degree awarded	Degree awarded	10 /each candidate
		Thesis submitted	Thesis submitted	7/each candidate
	TRAINING COURSES AND CONFERENCE / SEMINAR WORKSHOP PAPERS			
	Refresher courses, Methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes (Max: 30 points)	(a) Not less than two weeks duration	(a) Not less than two weeks duration	20/each
		(b) One week duration	(b) One week duration	10/each
III(E) (ii)	Papers in Conferences/ Seminars/ workshops etc.**	Participation and Presentation of research papers (oral/poster) in	Participation and Presentation of research papers (oral/poster) in	
		a) International conference	a) International conference	10 each
		b) National	b) National	7.5 /each
		c) Regional/State level	c) Regional/State level	5 / each
		d) Local – University/College level	d) Local – University/College level	3 / each
III(E) (iv)	Invited lectures or presentations for	(a) International	(a) International	10 /each

	conferences// symposia			
		(b) National level	(b) National level	5

*Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) indexed journals – by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 25 points. ** If a paper presented in Conference/Seminar is published in the form of Proceedings, the points would accrue for the publication (III (a)) and not under presentation (III (e)(ii)).

Notes.

1. It is incumbent on the Coordination Committee proposed in these Regulations and the University to prepare and publicize within six months subject-wise lists of journals, periodicals and publishers under categories IIIA and B. Till such time, screening/selection committees will assess and verify the categorization and scores of publications.

2. The API for joint publications will have to be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the first/Principal author and the corresponding author/supervisor/mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by all other authors.