



**NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL**  
**MANGALURU-575 025, KARNATAKA**

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**Website: <http://www.nitk.ac.in>**

No: 5211/NITK/Estt.-Advt./2015/B1

Date: 28-09-2015

**RECRUITMENT OF SPECIAL OFFICER ON CONTRACT BASIS**

Applications are invited from Indian Nationals for the position of '**SPECIAL OFFICER**' in the NITK Administrative Office. Candidates should apply in the prescribed format. Retired personnel from Govt. Service may also apply. The details of terms & conditions, qualification & experience and fixed salary, etc. are available in the Institute Website: [www.nitk.ac.in](http://www.nitk.ac.in).

**Conditions:**

- 1) The appointment will be made purely on contractual basis.
- 2) Application should reach the Office of the Registrar, NITK, Surathkal on or before October 15, 2015 (Thursday) by 5.30 p.m.
- 3) Applications received after the last date due to postal delay or otherwise will not be considered.

**Sd/-**  
**REGISTRAR**

**NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL**  
**P.O. SRINIVASNAGAR, MANGALURU – 575025**

**Qualification:** Graduation

**Experience:** Sufficient administrative dealing in Govt. organization / PSUs.

**Fixed Salary: Rs.45,000/- p.m.**

**General Conditions:**

1. The appointment will be initially for a period of one year, extendable annually based on the satisfactory performance.
2. Retired personnel from Govt. service/ PSU may also apply.
3. One set of self attested copies of documents should be attached along with the application.
4. Canvassing in any form will lead to disqualification for the post.
5. Candidates are requested to bring all relevant certificates and testimonials at the time of interview (original and one set self attested copies).
6. Selected candidates will have to produce a medical fitness certificate from a Government Hospital prior to joining. They should be prepared to join duty within the specified time limit.
7. For any updates please visit the Institute website regularly. Interim inquiries relating to any matter will not be entertained.
8. The decision of the competent authority will be final in the matter of selection.
9. Any dispute regarding the selection/ recruitment process will be subject to courts/ Tribunal having jurisdiction over Mangaluru.
10. All applicants are required to mention one valid E-Mail ID. Interview call letters to eligible candidates will be issued through their E-Mail ID only.
11. No TA/DA will be paid to attend the selection process.

Sd/-  
**REGISTRAR**