

**Station Workshop EME Kirkee**  
**Pin-900462, C/o 56 APO**  
 Direct Recruitment of Group 'C' Vacancies in the Corps of  
 Electronic and Mechanical Engineers

1. Applications are invited for direct recruitment from Indian National for the under mentioned Post at the address mentioned against each post:-

Address	Place of work	Post	Vacancies						
			UR	SC	ST	OBC	Total	Including Reservation for	
								PH	Ex-S/Man
Commanding Officer Station Workshop EME, Kirkee, Pine-900462, C/o 56 APO	Station Wksp EME, Kirkee, Pune	(a) Tradesman Mate	01			01	02		
		(b) Multi Tasking Staff (MTS)				01	01		
		(c) Cook				01	01		

2. Pay Scale, Minimum educational qualification, Age limit and suitability for persons with disability are as under:-

S. No.	Posts	Qualification & Experience	Remarks
(a)	Trades man Mate	Matriculation Pass from recognized Board or equivalent.	-
(b)	Cook	(a) Matriculation Pass from recognized Board or equivalent. (b) Diploma in cooking from any recognized Institute e.g. ITI/Vocational College etc.	-
(c)	Multi Tasking Staff (MTS)	(a) Matriculation Pass from recognized Board or equivalent. (b) Conversant with the duties of the respective trades with one year's experience in the trade.	-

3. Pay Scale: **Pay Band - 1** (a) Rs. 5,200-20,200 + Grade Pay Rs. 1,800/- for Trades Man Mate & MTS

(b) Rs. 5,200-20,200 + Grade Pay Rs. 1,900/- for Cook

4. Age limit: 18 to 25 Years for Un Reserved (UR ) and 18 to 28 Years for Other Back ward Class (OBC)

5. Age relaxation:-

(a) Government Servant - up to 35 years as per order/Instruction issued by the Central Government.

(b) Ex-servicemen - Service rendered in Army, Navy and Air Force plus three years.



(c) Scheduled Caste and Scheduled Tribe - Five years for the vacancies reserved for the respective category.

(d) Physically handicapped - Ten years (15 years for SC/ST and 13 years for OBC) for the vacancies reserved for this category.

6. Posts mentioned above are subject to all India transfer liability and field service liability Rules.

7. Candidates will fwd application properly sealed in an envelope to the address mentioned against the post applied for through ordinary post, Registered application will not be accepted Candidates are requested to superscribe the words " APPLICATION FOR THE POST OF **TRADESMAN MATE**" on the top of the envelope while sending the application form. Separate application is required for each post.

8. Last date for the receipt of applications is four weeks from the date of publication and five weeks in case of candidates residing in and posting their applications from Lahaul & Spiti Districts and Pangti Sub - divisions of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands, Lakshadweep, Assam, Meghalaya, Mizoram or Arunachal Pradesh etc.

9. The crucial date for determining the age limit shall be the closing date of receipt of application.

10. Photocopy of the following Documents/certificates to be attached along with application duly attested by a Gazetted Officer:-

- (a) Matriculation certificate/Municipality Birth certificate in support for date of birth.
- (b) Mark Sheet of the educational qualification mentioned against the post applied.
- (c) Physically handicapped certificate showing 40% and above of relevant disability issued by competent authority in Govt prescribed Performa. If applicable.
- (d) Discharge certificate in case of ex-servicemen.
- (e) NOC in original from their present employer in case of Government Servant.

**Note :** Original Certificate should not be sent with the application. These should be produced only at the time of interview.

11. Incomplete/illegible/ineligible applications will be deemed invalid and rejected without intimation to the candidate. Only the eligible candidates will be called for the written examination provided a self addressed envelope with postal stamp of Rs. 25/- is enclosed with the application form.

12. Merely fulfilling the selection does not automatically entitle a person to be called for test/interview. On qualifying the written test the candidates will be called for subsequent practical test and for further process of interview and selection of candidate is restricted on overall merit.

13. Application will be shortlisted on the basis of percentage of marks obtained in the examination for essential qualification.

- 14. The number of vacancies is subject to change. Further the employer has the right to cancel or modify this notification without assigning any reason thereof.
- 15. Canvassing in any form shall disqualify the candidate. No enquiry or correspondence will be entertained.
- 16. Syllabus for written test will be as per essential qualification mentioned against each posts.
- 17. No TA/DA is admissible. Duration of the test can be 02 to 03 days or more. Candidates will make their own arrangement for lodging/Boarding during the test/interview.
- 18. The decision of appointing authority regarding selection/rejection will be final.
- 19. The recruitment process can be cancelled/postponed/suspended/terminated without any prior notice/assigning any reasons at any stage.

**APPLICATION FORM**

Affix latest pass  
 Port size photo-  
 graph duty  
 Attested by a  
 Gazetted officer

- 1. Post applied for : .....
- 2. Name of the Candidate : .....
- 3. Father's/Husband Name : .....
- 4. Date of Birth (Proof enclosed) : .....
- 5. Correspondence address : .....
- 6. Permanent home address : .....
- 7. Category (ST/SC/OBC/Gen/ESM) : .....
- (Proof enclosed)
- 8. Nationality : .....
- 9. Education Qualification (Proof enclosed) : .....
- (a) Academic : .....
- (b) Experience : .....

Certified that the particulars mentioned in the application form are correct and true to the best of my knowledge and belief. If found false at any stage my service may be terminated without notice.

Place:

Date:

(Signature of the applicant)

**ACKNOWLEDGEMENT/ ADMISSION CARD**

(To Be Filled By Candidate)

Affix latest pass  
Port size photo-  
graph duly  
Attested by a  
Gazetted officer

- 1. Post Applied for : \_\_\_\_\_
- 2. Name of Candidate : \_\_\_\_\_
- 3. Fathers Name : \_\_\_\_\_
- 4. Date of Birth : \_\_\_\_\_
- 5. Category : SC/ST/OBC/ESM/PH/UN RES : \_\_\_\_\_

(For official use only)

- 6. Your application is hereby accepted./Rejected
- 7. Index No : \_\_\_\_\_ 8. Trade Code : \_\_\_\_\_
- 9. Trade Test (a) Date : \_\_\_\_\_ (b) Time : \_\_\_\_\_ (c) Place : **Station Workshop EME , Kirkee**

**Applicants to Note :-**

- 1. Candidates to bring original documents on the date of written/interview examination. Xerox /attested documents won't be accepted.
- 2. The entry to the written test/interview will be subject to possession of any of the following **Photo ID proof only**
  - (a) Government issued Driving License
  - (b) Passport
  - (c) Pan Card
  - (d) Aadhar Card
- 3. Individual **not in** possession of any of the above mentioned Photo ID proof **will not be allowed** to appear in written examination/ interview.

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