

DISTRICT COURT, UDHAGAMANDALAM, THE NILGIRIS DISTRICT.

ADVERTISEMENT FOR RECRUITMENT

Applications for the following post (existing vacancy & anticipated vacancy) in respect of Judicial Department of The Nilgiris District are invited. With reference to the Hon'ble High Court's Order in W.P.No. 32836/2007 & 33647/2007, dated 28.02.2008 and W.P.No. 28941/2011, dated 28.02.2012, the eligible candidates possessing the required educational qualification, age & other qualifications may apply for the said posts in the prescribed format, along with copies of all the Testimonials & Certificates duly self attested. All the applications should be sent only by post, the eligible candidates, after due certificate verification, will be called for the selection process.

A call letter has been sent to The Nilgiris District Employment Officer to sponsor eligible candidates for the following posts (existing vacancy & anticipated vacancy) in respect of Judicial Department of The Nilgiris District.

| Sl. No. | Name of the Post | No. of Vacancy | Scale of Pay | Educational Qualification | Technical Qualification/ Other skills |
|----------------|--|--|---|--|--|
| 1 | <u>Steno-Typist</u> (Purely on temp. basis under Rule 10 a(i) of TNJMS) | <u>Vacancy – 05</u> 1. General Turn(P) 2. SC (Arunthathiar) (W) (DW) (P) 3. MBC & DC (P) 4. BC (Other than Muslim) (P) 5. General Turn (W) (DW) (NP) | 5200 -20200- PBIA+GP+ 2800 | SSLC passed | Must have passed the Government Technical Examination both in Typewriting and in Shorthand:- (i) by Higher/SeniorGrade inTamil and English (or) (ii) by Higher/SeniorGrade in Tamil and Lower/Junior Grade in English (or) (iii) by Higher/Senior Grade in English and Lower/Junior Grade in Tamil. Note:- Candidates who possess intermediate grade shall choose Junior Grade column, as the intermediate grade is not treated as equivalent to Senior Grade. |
| 2 | <u>Computer Operator</u> (Purely on temp. Basis under Rule 10 a(i) of TNJMS) | <u>Vacancy – 03</u> 1. General Turn(P) 2. SC (Arunthathiar) (W) (DW) (P) 3. MBC & DC (P) | 5200-20200 PBIA+G.P 2800 | Bachelor degree in Computer Science (or) Computer application in recognized university (or) B.A./B.Sc./B.Com with diploma in computer application from recognised university | Typewriting Junior Grade English and Tamil. |

| Sl.No. | Name of the Post | No. of Vacancy | Scale of Pay | Educational Qualification | Technical Qualification/ Other skills |
|--------|---|---|-------------------------|---|---|
| 3 | Typist (Purely on temp. basis under Rule 10 a(i) of TNJMS) | <u>Vacancy – 03</u> 1. SC (Arunthathiar) (W) (DW) (P) 2. MBC & DC (P) 3. SC (W)(DW)(P) | 5200-20200-PBIA+GP+2400 | SSLC passed | Must have passed the Government Technical Examination in Typewriting:- (i) by Higher/SeniorGrade inTamil and English (or) (ii) by Higher/SeniorGrade in Tamil and Lower/Junior Grade in English (or) (iii) by Higher/Senior Grade in English and Lower/Junior Grade in Tamil. |
| 4 | Junior Assistant (Purely on temp. basis under Rule 10 a(i) of TNJMS) | <u>Vacancy – 03</u> 1. General Turn(P) 2. SC (Arunthathiar) (W) (DW) (P) 3. MBC & DC (P) | 5200-20200-PBIA+GP+2400 | SSLC passed | - |
| 5 | Senior Bailiff | <u>Vacancy – 02</u> 1. SC (Arunthathiar) (W) (DW) (P) 2. MBC & DC (W) (DW) (NP) | 5200-20200-PBIA+GP+2400 | SSLC Passed preferrable knowledge in computers | - |
| 6 | Examiner & Reader | <u>Vacancy – 04</u> 1. SC (Arunthathiar) (W) (DW) (P) 2. BC Other than Muslim (P) 3. General Turn (W)(DW)(NP) 4. SC (W)(DW)(P) | 5200-20200-PBIA+GP+2400 | SSLC Passed | - |
| 7 | Junior Bailiff | <u>Vacancy – 06</u> 1. SC (Arunthathiar) (W) (DW) (P) 2. SC (W)(DW)(P) 3. MBC & DC (W) (DW) (NP) 4. BC (Other than Muslim) (W) (DW) (NP) 5. General Turn (NP) 6. BC (Other than Muslim) (NP) | 5200-20200-PBIA+GP+2200 | SSLC Passed | - |
| 8 | Xerox Operator | <u>Vacancy – 01</u> 1. SC (Arunthathiar) (W) (DW) (P) | 4800-10000-PBIA+GP+1650 | SSLC Passed | Practical experience for the period of not less than 6 months in the operation of Xerograph machine. |

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|----|--|--|-------------------------|--------------------------------|---|
| 9 | Office Assistants | <u>Vacancy – 17</u> 1. SC (Arunthathiar) (W) (DW) (P) 2. BC (Muslim) (P) 3. General Turn (P) 4. SC (W) (NP) 5. MBC & DC (W) (DW) (TM) (NP) 6. BC (Other than Muslim) (NP) 7. General Turn (NP) 8. SC (W) (TM) (NP) 9. General Turn (NP) 10. MBC & DC (P) 11. General Turn (W) (NP) 12. BC (Other than Muslim) (W) (NP) 13. General Turn (NP) TM Ex.Ser.man 14. SC (Arunthathiar) (NP) 15. MBC & DC (NP) 16. BC (Other than Muslim) (NP) 17. General Turn (P) | 4800-10000-PBIA+GP+1300 | VIII Passed | - |
| 10 | Night Watchman-cum- Masalchi / Masalchi | <u>Vacancy – 12</u> 1. SC (Arunthathiar) (W) (DW) (P) 2. MBC & DC (W) (DW) (NP) 3. SC (W) (DW) (NP) 4. BC (Muslim) (P) 5. General Turn (P) 6. BC (Other than Muslim) (NP) 7. General Turn (NP) 8. SC (W) (TM) (NP) 9. General Turn (NP) 10. MBC & DC (P) 11. General Turn (W) (NP) 12. BC (Other than Muslim) (W) (NP) | 4800-10000-PBIA+GP+1300 | Able to read & Write in Tamil. | - |

Age Limit as on 01.06.2016

| Sl.No. | Category of Candidates | Minimum age limit | Maximum age limit |
|--------|--|--------------------|-------------------|
| 1 | Scheduled Caste/Schedules Caste (Arunthagiyars), Scheduled Tribes and Destitute Widows of all Castes | 18 years completed | 35 years |
| 2 | Most Backward Classes/De-notified Communities Backward Classess and Backward Classes (Muslims) | | 32 years |
| 3 | “Others” i.e (Candidates not belonging to SC, SC(A), ST, MBC/DC, BC and BC(M)) | | 30 years |

Note: Age relaxation concession will be made with reference to the existing Government Rules/Government Orders.

Last Date

All the application with recent passport size photos affixed and duly self attested on the right margin of the application in the space provided, as mentioned should be submitted along with self attested copies of all the testimonials, certificates only by post **on or before 24 .06.2016 at 5.45 p.m.** to the under mentioned address through Registered Post with acknowledgment.

**THE DISTRICT JUDGE,
UDHAGAMANDALAM – 643 001,
THE NILGIRIS DISTRICT.**

(The application received after the last date will not be entertained under any circumstances)

The District Judge, has the power to select the qualified and eligible candidates, to postpone the interview, if cirucumstances need to annul the advertisement without any prior intimation. The applicants are strictly instructed to follow the instruction issued along with this notification. Failure in following the instrucvtions will lead to the rejection of the application.

Place : Udhagamandalam
Date : 01.06.2016

Sd/- N. Sivakumar,
DISTRICT JUDGE,
UDHAGAMANDALAM,
THE NILGIRIS DISTRICT.

INSTRUCTIONS TO THE CANDIDATES

- A candidate applying for more than one post, should apply in separate application for each post.
- Applicants should mention the post name in the top of the cover for ready reference.
- All applications should be submitted in the prescribed format, only by post. If more than one application for one post is received, it leads to rejection of application.
- The recent Passport size photograph of the candidates affixed on the application, should be self attested on the top of the photograph. The photograph should not be stapled and the photograph should be affixed in the appropriate place.
- Incomplete applications will be summarily rejected. If any of the claim of the applicant is found to be false, the application of the candidate will be rejected without any notice.
- All further communications/Memo/ Intimation for interview will be made only through website **ecourts.gov.in/tn/thenilgiris**. No individual communication will be sent to the applicants other than the communication made in the website, and so the applicants are advised to observe further communication in the website.
- Only self attested photo copies of certificates for age proof, community, education, Technical education and Registration Card in Employment Exchange to be submitted along with the application, Original certificates need not be sent.
- **The application received after the last date 24.06.2016 by 5.45 p.m. will not be entertained under any circumstances.**
- Applicants applying for the post of Xerox Operator should submit the experience certificate.
- The applicants should submit the photo ID residence proof along with the application. It may be any two of the following
 1. Driving license
 2. Pan Card
 3. 1st page of Bank passbook
 4. Voter's ID card
 5. Ration Card

Place : Udhagamandalam

Date : 01.06.2016

Sd/- N. Sivakumar,
DISTRICT JUDGE,
UDHAGAMANDALAM,
THE NILGIRIS DISTRICT.

APPLICATION FORM

Passport Size
Photo of the Applicant

1. Name of the Post applied for :
2. Name of the Applicant :
3. Father/Husband Name :
4. Date of Birth & Age as on 01.06.2016 :
(copy of certificate to be enclosed)
5. Sex : Male / Female
6. Educational Qualification :
(8th/SSLC/+2 xerox copy of Mark Sheet with Transfer Certificate. Additional educational Qualification if any, xerox copy of certificate to be enclosed.)
7. Community (tick correct community) : (OC/BC/MBC/SC/SCA/ST)
(Copy of certificate to be enclosed)
8. Caste (with sub caste) :
9. Nationality / Religion :
10. Native Place :
11. Whether the applicant married :
12. Permanent Address :
13. Experience if any. If so certificates to be attached :
14. Whether there is basic qualification in Computer. Yes/ No. If yes state the Qualification :
15. Are you claim priority?
If yes, relevant certificates to be attached.
 - 1). Destitute Widow
 - 2). Physically challenged person
 - 3). Ex-serviceman or dependent of Ex-serviceman
 - 4). Intercaste marriage
 - 5). Others.

**16. Do you studied in Tamil Medium if yes,
copy of certificate to be enclosed. :**

**17. Is there any Criminal Case pending against
the applicant. :**

18. Details of enclosures :

Place :

Date :

Signature of the Candidate