

PROSPECTUS

NOTIFICATION
FOR THE RECRUITMENT OF POSTAL
ASSISTANT/SORTING ASSISTANT,
POSTMAN AND MTS CADRE UNDER

SPORTS QUOTA
(FROM OPEN MARKET)

IN

DELHI CIRCLE

(LAST DATE OF RECEIPT OF APPLICATION

IS 24.08.2016)

**GOVERNMENT OF INDIA
DEPARTMENT OF POSTS
OFFICE OF THE CHIEF POSTMASTER GENERAL, DELHI CIRCLE
MEGHDOOT BHAWAN, NEW DELHI-110001**

Notification No:-R&E/R-1/Recft-Sports/2014 dated: 05.07.2016

**DIRECT RECRUITMENT TO POSTAL ASSISTANT/SORTING ASSISTANT, POSTMAN AND MTS
CADRE UNDER SPORTS QUOTA IN DELHI POSTAL CIRCLE**

PROSPECTUS CUM APPLICAITON FORM

Applications are invited in the proforma given for the Direct Recruitment for filling up the vacancies of POSTAL ASSISTANT/SORTING ASSISTANT, POSTMAN AND MTS CADRE UNDER SPORTS QUOTA IN DELHI POSTAL CIRCLE.

2. The details in this prospectus are applicable to recruitment of meritorious sportspersons for the following posts under Sports Quota.

- a) Postal /Sorting Assistant in Post Office or Railway Mail Offices
- b) Postman in Post Office
- c) MTS in Post Office or Railway Mail Offices

3. **Vacancy Position:** - The details of cadre/post wise vacancy position are as follows:

| Sl. No. | Name of the Division | PA | SA | Postman | MTS |
|------------------------|-------------------------------|-----------|-----------|-----------|-----------|
| 1. | New Delhi Central Division | 04 | Nil | 05 | 01 |
| 2. | New Delhi West Division | 04 | Nil | 03 | Nil |
| 3. | New Delhi South Division | 04 | Nil | 07 | Nil |
| 4. | New Delhi South West Division | 02 | Nil | 05 | 01 |
| 5. | Delhi North Division | Nil | Nil | 05 | 01 |
| 6. | Delhi East Division | 01 | Nil | 03 | Nil |
| 7. | SBCO | 01 | Nil | Nil | Nil |
| 8. | New Delhi Sorting Division | Nil | 02 | Nil | 02 |
| 9. | Delhi Sorting Division | Nil | 02 | Nil | 03 |
| 10. | Air Mail Sorting Division | Nil | 03 | Nil | 02 |
| 11. | Delhi GPO | Nil | Nil | Nil | 01 |
| 12. | New Delhi GPO | Nil | Nil | Nil | 02 |
| 13. | Foreign Post | Nil | Nil | Nil | 01 |
| 14. | Mail Motor Service | Nil | Nil | Nil | 01 |
| Total Vacancies | | 16 | 07 | 28 | 15 |

Note: The CPMG reserves the right to post the selected candidates to any of the division mentioned above depending upon the category of post and also the discipline for which selected.

4. **Scale of Pay:**

| | | |
|-----|---------------------------------|--|
| (a) | Postal/Sorting Assistant | Rs. 5,200-20,200 (Pay Band-I) + Grade pay of Rs.2,400 plus admissible allowances |
| (b) | Postman | Rs. 5,200-20,200 (Pay Band-I) + Grade pay of Rs.2, 000 plus admissible allowances. |
| (c) | MTS | Rs. 5,200-20,200 (Pay Band-I) + Grade pay of Rs.1,800 plus admissible allowances |

5. **Probation and Training**

(a) **Probation:** The candidates selected will be appointed and will be on probation as per rules.

(b) **Training:** The training will be imparted to the selected candidate as prescribed.

6. **Age limit: As on 24.08.2016**

POSTAL ASSISTANT/SORTING ASSISTANT/POSTMAN: BETWEEN 18-27 YEARS
(Relaxable by 3 years for OBC and 5 years for SC & ST)

MTS: BETWEEN 18-25 YEARS (Relaxable by 3 years for OBC and 5 years for SC & ST)

In addition, a special relaxation of upper age limit up to a maximum of 5years for all categories will be admissible. This concession will be admissible only to those sports persons who satisfy all other eligibility conditions related to educational qualifications etc. and furnish a certificate in the prescribed form issued by an authority as mentioned in item no. 12.

7. **Educational and other Qualification required:**

i). **For Postal/Sorting Assistant:-**

a) Pass in 10+2 standard or 12th class pass from recognized University/ Board of School Education, Board of Secondary Education (**excluding vocational/JOC streams**).

b) Candidates with higher education are also eligible but they have to fulfill the requirements mentioned in sub Para (a) above. There are no bonus marks for higher education.

c) Candidates who have passed 12th standard/10+2 in vocational course or Job Oriented Course (JOC) are not eligible.

d) Sports Qualification- as per Para 11 below.

ii). **For Postman:-**

a) Matriculation from a recognized Board or University.

b) Candidates with higher education are also eligible but they have to fulfill the requirements mentioned in sub Para (a) above. There are no bonus marks for higher education.

c) Sports Qualification- as per Para 11 below.

iii). **For MTS:-**

a) Matriculation or ITI from a recognized Board.

b) Candidates with higher education are also eligible but they have to fulfill the requirements mentioned in sub Para (a) above. There are no bonus marks for higher education.

c) Sports Qualification- as per Para 11 below.

8. **Last date of receipt of application is 24-08-2016.**

9. **Submission of Applications:-**

Applications to be superscribed as **“APPLICATION FOR THE POST OF POSTAL/SORTING ASSISTANT/ POSTMAN / MTS IN DELHI POSTAL CIRCLE UNDER SPORTS QUOTA”** and to be sent through Registered / Speed post to Assistant Director (R&E), O/o the Chief Postmaster General, Delhi Circle, Meghdoot Bhawan New Delhi-110001.

10. Details of discipline under which recruitment will be made are given below.

| Sl. No. | Discipline | Positions | Nos of the Posts | Cadre of the Posts | Reserved for Men/Women |
|---------|--|---|------------------|---|------------------------|
| 1. | Badminton | No specific position | 04 | 4 Postal Assistant | 02 Men 02 Women |
| 2. | Cricket | Opening Batsman (no specific position) | 03 | 2 Sorting Assistant 1 Postal Assistant | Men |
| | | Middle Order Batsman | 03 | 1 Sorting Assistant 2 Postal Assistant | Men |
| | | Wicket Keeper cum Batsman | 01 | MTS | Men |
| | | Spinner (no specific position) | 03 | 3 Sorting Assistant | Men |
| | | Fast/Medium Fast bowler | 03 | 1 Sorting Assistant 2 MTS | Men |
| 3. | Chess | No specific position | 02 | 2 Postal Assistant | Men |
| 4. | Weight Lifting | 62 Kg | 01 | Postman | Men |
| | | 69 Kg | 01 | Postman | Men |
| | Power Lifting | 66 Kg | 01 | Postman | Men |
| | Best Physique (Body Building) | No specific Position | 01 | Postman | Men |
| 5. | Wrestling | 57 Kg | 01 | Postman | Men |
| | | 65 Kg | 01 | Postman | Men |
| | | 74 Kg | 01 | Postman | Men |
| | | 86 Kg | 01 | Postman | Men |
| | | 97 Kg | 01 | Postman | Men |
| 6. | Football | Goal Keeper | 02 | 2 Postmen | Men |
| | | Full Back | 03 | 3 Postmen | Men |
| | | Mid Field | 03 | 3 MTS | Men |
| | | Forward | 05 | 5 Postmen | Men |
| 7. | Table Tennis | No specific position | 04 | 4 Postal Assistant | 02 Men 02 Women |
| 8. | Athletics/ Marathon | Marathon | 01 | 1 MTS | Men |
| 9. | Kabaddi | No specific position | 06 | 3 Postmen 3 MTS | Men |
| 10. | Hockey | Goal Keeper | 02 | 2 Postmen | Men |
| | | Full Back (incl 01 Drag Flicker) | 03 | 1 Postal Assistant 2 MTS | Men |
| | | Mid Field | 03 | 1 Postal Assistant 2 Postmen | Men |
| | | Forward | 06 | 1 Postal Assistant 2 Postmen 3 MTS | Men |

11. **Sports Qualification:-** The candidates with the following qualifications shall be considered meritorious for the purpose of recruitment under sports quota.

a) Sportsmen who have represented a State or the country in the National or International competition in the sports/games shown above.

- b) Sportsmen who have represented their university in the inter university tournaments conducted by the Inter-University Sports Board in the sports/games shown above.
- c) Sportsmen who have represented the state schools team in the National Sports/Games for schools conducted by the All India School Games Federation in the sports/games shown above.
- d) Sportsmen who have been awarded National Awards in Physical Efficiency under the National Physical Efficiency Drive.

12. **List of authorities competent to award certificates on eligibility for recruitment of sports persons**

| SL No | Competition | Authority awarding Certificate | Form in which certificate is to be awarded |
|-------|-----------------------------------|--|--|
| 1 | International Competition | Secretary of the National Federation of the Game concerned | 1 |
| 2 | National Competition | Secretary of the National Federation or Secretary of the State Association of the Game concerned | 2 |
| 3 | Inter-University Tournaments | Dean of Sports or other Officer in overall charge of sports of the university concerned | 3 |
| 4 | National/sports/Games for Schools | Director or Additional/Joint or Deputy Director in overall charge of sports/games for schools in the Directorate of Public Instructions/Education of the State | 4 |
| 5 | Physical Efficiency Drive | Secretary or other Officer in overall charge of Physical Efficiency in the Ministry of Education and Social Welfare Government of India | 5 |

Note: - Specimens of prescribed certificates are attached.

13. **Application Fee:-**

All the Applicants have to pay an **application fee of Rs 100/- (Rupees One hundred only) in form of Indian Postal Order (IPO) only, in favour of "Chief Postmaster General, Delhi Circle" payable at the Post Office "New Delhi GPO, New Delhi-110001"**. Original Indian Postal Order must be enclosed with the duly filled application form.

The application fee paid through any other mode i.e., cheque/ Demand Draft/ UCR or any other mode will not be accepted and all such applications will be summarily rejected.

Note: Fee once paid shall not be refunded under any circumstances.

14. **Method of Selection:**

Selection of candidates will be made on the educational and sports qualification subject to fulfillment of other prescribed conditions.

The main aim to recruit Outstanding Sportspersons is to prepare a best team of sportspersons, which may bring laurels to the circle in All India and other competitions apart from their best performance in official duty. In view, the most suitable and fit candidates will be considered. Selected candidates will have compulsory participation in the circle team during All India Postal Tournaments for specified years by the department.

- i. First preference to those candidates who have represented the country in an international Competition with the Clearance of the Department of Youth Affairs & Sports.
- ii. Next preference may be given to those who have represented a State/UT in the senior or Junior Level National Championships organized by the National Sports Federation recognized by Department of Youth Affairs and Sports or National Games organized by Indian Olympics Association and have won medals or positions up to 3rd place. Between the candidates participating in Senior and Junior National Championships/games, the candidates having participated and won medal in Senior National Championship should be given preference.
- iii. Next preference will be given to those, who have represented a University in an Inter-University competition conducted by Association of Indian Universities/Inter University Sports board and have won medals or positions up to 3rd place in finals.
- iv. Next preference will be given to those, who have represented the State Schools in the national Sports/Games for Schools conducted by the All India School Games Federation and have won medals or position up to 3rd place.
- v. Next preference will be given to those, who have been awarded National Award in Physical Efficiency under National Physical Efficiency Drive.
- vi. Next preference will be given to those, who represented a State/Union Territory/University/State School Teams at the level mentioned in categories (ii) to (iv) but could not win a medal or position, in the same order of preference.

Note 1: Only in the event of tie those who have secured a higher position or won more than one medal may be given the preference, or as per the prevailing rules.

Note 2: Participation in individual and team event/item may be given the same preference.

Note 3: Decision of competent authority i.e. Chief Postmaster General, DELHI Circle will be binding on all.

15. **Disqualification:**

- a) No person – who has entered into or contracted a marriage with a person having spouse living; or
- b) No person - who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to service. Provided that Central government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.
- c) If it is proved at any stage that the candidate has forwarded incorrect or false information in this regard.

16. **SPECIAL INSTRUCTIONS TO THE APPLICANTS:-**

ALL THE APPLICATIONS ARE TREATED AS PROVISIONAL

- (a) Original certificates should not be submitted.
- (b) Self attested copies of all the required documents and certificates should be sent along with the application. The documents/marks lists/certificates submitted on a later date will not be entertained.
- (c) If the prescribed / required documents are not submitted along with the application, application received after due date will be rejected and no request for revival will be considered.
- (d) Incomplete or unsigned applications or applications without photographs or applications received after due date will be rejected.
- (e) An application will be rejected at any stage of recruitment process for not having been submitted in the official format/ having incomplete information/ wrong information/ misrepresentation of facts/unsigned/without photographs/ without prescribed application fee/ not accompanied by self attested copies of required certificates.
- (f) The prospectus along with application form can be downloaded from India Post website, i.e., www.indiapost.gov.in. Applications purchased from outside vendors will not be accepted and summarily rejected without assigning any reason.
- (g) Before submitting the application, the candidate must carefully read the eligibility conditions and satisfy himself/herself that he/she fulfills all the eligibility conditions for the post for which he/she has applied.
- (h) The vacancies notified are subject to change without assigning any reason and Department reserves the right to cancel the recruitment if so warranted and the Department will not be liable to return the fee or pay any compensation on the applicant's application.
- (i) Community certificates for SC/ST & OBC in the prescribed form issued by the competent authorities, as in Appendix II and III respectively only are to be submitted. Certificates submitted in any other form or from authorities not competent to issue the same will be ignored.

- (j) The applications should be sent through Speed Post/Registered Post Only. Those sent through any other means, private couriers and given by hand shall not be accepted.
- (k) One envelope should contain application of one candidate only.
- (l) Applications wrongly addressed or received after due date will be summarily rejected, whatever may be the reason for delay. Applications without required certificates and incomplete applications will be rejected. No intimation will be sent in this regard.
- (m) The selected candidates of all posts are liable to serve anywhere in the Circle as and when required at the sole discretion of the appointing authority.
- (n) Once appointed, request for transfer will not be entertained for 5 years.
- (o) Selection of candidates will be made in accordance with the relevant recruitment rules and administrative instructions issued by the Department of Posts from time to time.
- (p) Candidate applying for more than one game/event shall submit separate application with complete documents for each game/event in separate cover. Applications for more than one event or more than one candidate received in one cover will be summarily rejected on its receipt of such applications itself.
- (q) The Department reserves the right either to revise the number of vacancies or to cancel the recruitment, if so warranted and the Department will not be liable to return the fee or pay any compensation on the applicant's application.
- (r) If a candidate has changed his/her name or dropped/added part of his name after matriculation/ 10+2 or he has changed name after matriculation etc, proof for the change in name such as affidavit, Gazette notification etc should be enclosed.

The candidate should give an undertaking that he will serve the Department for a minimum period of three years, if selected, in the proforma given.

17. DETAILS OF ENCLOSURES:

(List of self-attested photo copies of Certificates and documents to be sent).

| | |
|-----|--|
| (a) | All marks-sheets of Education qualifications. |
| (b) | Proof in respect of Sports qualification/achievements |
| (c) | Proof for Date of birth |
| (d) | Latest Caste/Community Certificate in the prescribed form for SC, ST and OBC Candidates issued by competent authorities (Please see Appendix II and III). |
| (e) | 2 latest identical Pass Port Size Photographs (one to be pasted on the application and the other sent loose with name and address written on the reverse) |
| (f) | Duly filled in Application Form itself with signed undertaking form |
| (g) | If a candidate has changed his/ her name or dropped/added part of his /her named after Matriculation /Hr. Secondary/ SSC or he/she has changed his /her name after matriculation etc. proof for the change in name such Affidavit, Gazette Notification etc. Should be enclosed. |

18. The application form attached with this prospectus, completed in all respect may be sent to **Assistant Director (R&E), O/o the Chief Postmaster General, Delhi Circle, Meghdoot Bhawan, New Delhi-110001**. The application along with attested copies of requisite certificates should reach on or before the date mentioned in the notification. Applications received after due date are liable to be rejected.

19. **INSTRUCTIONS RELATING TO SUBMISSION OF APPLICATION:-**

| | |
|---|---|
| a) | Write the required information in English and in Block letters |
| b) | One envelope should contain application of one candidate only. |
| c) | The envelope containing the application must be super-scribed in bold letters as " APPLICATION FOR THE POST OF POSTAL/SORTING ASSISTANT/ POSTMAN / MTS IN DELHI POSTAL CIRCLE UNDER SPORTS QUOTA ". |
| d) | An application will be rejected at any stage of recruitment process for not having been submitted in the official format/having incomplete information / wrong information / misrepresentation of facts / unsigned / without photographs /without prescribed application fee/ not accompanied by self attested copies of required certificates. |
| e) | If a candidate has changed his name or dropped / added part of his name after Matriculation/Hr. Secondary, proof for the change of name such as Affidavit, Gazette Notification, etc., should be enclosed. |
| NOTE: Only certificates issued by the competent authorities, for example, the Universities / concerned Boards would be accepted as proof for having possessed the minimum educational qualifications or date of birth. Only the certificates issued by the competent authorities and in the prescribed form would be considered. | |

20. **CHECK LIST:** Before submission of application, the following points may be checked carefully and be ensured that the corresponding columns are filled correctly.

| | |
|-------|---|
| i) | Check whether you have firmly pasted your recent passport size Photographs (5 cm x 7 cm) in the prescribed place in the application form and one additional identical photograph attached with application. |
| ii) | Check whether you have filled in all the columns of the application form correctly. |
| iii) | Check your Eligibility carefully. |
| iv) | No column has been left blank. |
| v) | Check whether you have filled in your COMMUNITY / CATEGORY STATUS correctly in the relevant column. |
| vi) | Check whether you have enclosed the original IPO of prescribed amount for application fee with the duly filled application form. |
| vii) | Check whether application form has been signed in full by you. |
| viii) | Check whether you have enclosed self attested copies of all certificates. i.e., Age proof, education, sports & Discipline and community certificate. |
| ix) | Check whether you have enclosed the signed undertaking form. |

Chief Postmaster General
Delhi Postal Circle, New Delhi-110001.

Specimen forms

FORM 1

(For representing India in an international Competition in one of the recognized Games/ Sports.)

NATIONAL FEDERATION/NATIONAL ASSOCIATION OF _____

Certificate to meritorious sportsmen for employment to Group C & D services under the Central Government.

Certified that Shri/Smt./Kumari _____ son/wife/daughter of Shri _____ and resident of _____
(Complete address) represented the country in the game/event of _____ in _____ competition/tournament held at _____ from _____ to _____.

The position obtained by the individual/team in the above said Competition/Tournament was _____.

The Certificate is being given on the basis of record available in the office of National Federation/National Association of _____.

Place _____

Date _____

Signature _____

Name _____

Designation _____

Name of the Federation/
National
Association _____

Address _____

Seal _____

Note: - This Certificate will be valid only when signed personally by the Secretary National Federation/ National Association.

(Annexure B of the Department of Personnel and Administrative Reforms O.M. NO. 14015/1/78-Estt (D) dated 4th August 1980)

FORM -2

(For representing a State in India in a National Competition in one of the recognized Games/ Sports).

STATE ASSOCIATION OF _____ IN THE GAME _____ OF _____

Certificate to a meritorious sportsman for employment to a Group C & D services under the Central Government.

Certified that Shri/Smt./Kumari _____ son/wife/daughter of Shri _____ and resident of _____ (Complete address represent the state of) _____ in the game/event of _____ in the National Competition/Tournament held at _____ from _____ to _____.

The position obtained by the individual/team in the above said Competition/Tournament was _____.

The certificate is being given on the basis of record available in the office of State Association of _____.

Place _____

Date _____

Signature _____

Name _____

Designation _____

Name of the State Association _____

Address _____

Seal _____

Note: - This Certificate will be valid only when signed personally by the Secretary of the State Association.

(Annexure -B of the Department of Personnel and Administrative Reforms O.M. NO.14015/1/78-Estt (D) dated 4th August 1980)

FORM 3

(For representing a University in the Inter-University Competition in one of the recognized Games/Sports.)

UNIVERSITY OF _____

Certificate to a meritorious sportsman for employment to a Group C & D services under the Central Government.

Certified that Shri/Smt./Kumari_____son/wife/daughter of Shri _____and resident of _____student of _____ represented the University of _____in the game/event of _____in Inter-University Competition/ Tournament held at _____ from _____to _____.

The position obtained by the individual/team in the above said Competition/Tournament was _____.

The Certificate is being given on the basis of records available in the office of Dean of Sports or Officer in overall charge of sports in the University of _____.

Place_____

Date_____

Signature_____

Name_____

Designation_____

Name of the University_____

Address_____

Seal_____

Note: - This Certificate will be valid only when signed personally by the Dean /Director or other officer in overall charge of sports in the University.

(Annexure B of the Department of Personnel and Administrative Reforms O.M. NO.14015/1/78-Estt (D) dated 4th August 1980)

FORM 4

(For representing a state school team in the National Games for School in one of the recognized Games/Sports.)

DIRECTORATE OF PUBLIC INSTRUCTIONS/EDUCATION OF THE STATE OF _____

Certificate to a meritorious sportsmen for employment to a Group C & D services under the Central Government.

Certified that Shri/Smt./Kumari _____ son/wife/daughter of Shri _____ and resident of _____
_____ (Complete address) student of _____
represented the _____ State School Team in the game/event of _____ in the National Games for school held at _____ from _____ to _____.

The position obtained by the individual/team in the above said Competition/Tournament was _____.

The Certificate is being given on the basis of record available in the office of Directorate of Public Instructions/Education of _____.

Place _____

Signature _____

Date _____

Name _____

Designation _____

Address _____

Seal _____

Note: - This Certificate will be valid only when signed personally by the Director or Additional/Joint or Deputy Director in overall charge of sports /games/for Schools in the Directorate of Public Instructions/Education of the State.

(Annexure B of the Department of Personnel and Administrative Reforms O.M. NO.14015/1/78-Estt (D) dated 4th August 1980)

FORM -5

(For the awardees in Physical Efficiency performances conducted by the Ministry of Education and Social Welfare)

GOVERNMENT OF INDIA/MINISTRY OF EDUCATION AND SOCIAL WELFARE

Certificate to a meritorious sportsmen for employment to a Group C & D posts/services under the Central Government.

Certified that Shri/Smt./Kumari_____son/wife/daughter of Shri _____resident of _____(Complete address) represented the _____School Team in the game/event of _____in the National Competition held at _____from _____to_____.

The Certificate is being given on the basis of record available in the Ministry of Education and Social Welfare.

Place_____

Date_____

Signature_____

Name_____

Designation_____

Address_____

Seal_____

Note: - This Certificate will be valid only when signed personally by the Secretary or other officer in overall charge of Physical Efficiency in the Ministry of Education and Social Welfare.

(Annexure B of the Department of Personnel and Administrative Reforms O.M. NO.14015/1/78-Estt (D) dated 4th August 1980)

APPENDIX –II

Form of Caste Certificate as prescribed in M.H.A. O.M. No. 42/21/49/N.G.S. dated 28-1-1952, as revised in Dept. of Personnel & Administrative Reforms Letter No. 36012/6/76-Est. (S.C.T.) dated 29-10-1977, to be produced by a candidate belonging to a Scheduled Caste or Scheduled Tribe in support of his claim.

FORM OF CASTE CERTIFICATE

This is to certify that Sri/Srimati*/Kumari*_____son/daughter* of _____ of village/town` _____ in District/Division* _____ of the State/Union Territory/* _____ belongs to the _____ caste/tribe* which is recognized as a Scheduled Caste/ Scheduled Tribe* under

- * The Constitution (Scheduled Castes) Order, 1950.
- * The Constitution (Scheduled Tribes) Order, 1950.
- * The Constitution (Scheduled Castes) (Union Territories) Order, 1951.
- * The Constitution (Scheduled Tribes) (Union Territories) Order, 1951.

As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North-Eastern Areas (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.

- * The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956.
- * The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 1976.
- *The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962.
- *The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962.
- *The Constitution (Pondicherry) Scheduled Castes Order, 1964.
- *The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967.
- *The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968.
- *The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968.
- *The Constitution (Nagaland) Scheduled Tribes Order, 1970.
- *The Constitution (Sikkim) Scheduled Castes Order, 1978.
- *The Constitution (Sikkim) Scheduled Tribes Order, 1978.
- *The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.
- *The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990.
- *The Constitution (Scheduled Tribes) Order Amendment Act, 1991.
- *The Constitution (Scheduled Tribes) Order Second Amendment Act, 1991.

2. This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Sri/ Srimati*_____ father/ mother of Sri/Srimati/Kumari* _____ of village/town _____&* in District/Division*_____ of the State/Union Territory*_____ who Belong to the Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe*_____ in the State/Union Territory*_____ issued by theDated.....

3. Sri / Srimati / Kumari* _____ and/or* his/her* family ordinarily reside(s) in village/town*_____ of District/Division* _____ of the State/Union Territory* of _____

Place
Date
State/Union Territory

Signature:
Designation
(With seal of office)

Note. - The term "ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the peoples act, 1950.
*Please delete the words which are not applicable.

The under-mentioned authorities have been empowered to issue Caste Certificates of verification

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/Sub Divisional Magistrate/Taluk Magistrate/Executive Magistrate/Extra Assistant Commissioner.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officer not below the rank of Tahasildar.
4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.

APPENDIX – III

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (OBC)
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA
(Government of India, Dept. of Personnel and Training, O.M. No. 36033/28/94. Estt.(Res.),
dated 2-7-1997)

This is to certify that Sri/Srimati/Kumari* _____ son/
Daughter* of _____ of village District/Division* _____ in the
_____ State belongs to the _____ community which is
recognized as a Backward Class under:-

| | | |
|---|------|---|
| * | i) | Government of India, Ministry of Welfare, Resolution No. 12011/68/93-BCC(C), dated the 10th September, 1993, published in the Gazette of India, Extraordinary, Part-1, Section I, No. 186, dated the 13th September 1993. |
| * | ii) | Government of India, Ministry of Welfare, Resolution No. 12011/9/94-BCC, dated the 19th October, 1994, published in the Gazette of India, Extraordinary, Part-1, Section 1, No. 163, dated the 20th October 1994. |
| * | iii) | Government of India, Ministry of Welfare, Resolution No. 12011/7/95-BCC, dated the 24th May, 1995, published in the Gazette of India, Extraordinary, Part-1, Section 1, No. 88, dated the 25th May, 1995. |
| * | iv) | Government of India, Ministry of Welfare, Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India, Extraordinary, Part-1, Section 1, No. 210, dated the 11th December, 1996. |

Sri/Srimati/Kumari* _____ and/or his family ordinarily reside(s) in
the _____ District/ Division* of the _____ State. This is also to
certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned
in Column 3 of the Schedule to the Government of India, Department of Personnel and
Training, O.M. No. 36012/22/93-Estt- (SCT), dated 8-9-1993.

Place

Date:

Seal

Signature of District Magistrate,

Deputy Commissioner, etc.

*** Strike out whichever is not applicable.**

Note: (a) The term 'ordinarily' used here will have the same meaning as in Section 20 of
the Representation of the People's Act, 1950.

(b) The authorities competent to issue caste certificates are indicated below:

- i) District Magistrate/ Additional District Magistrate/ Collector/ Deputy
Commissioner/ Additional Deputy Commissioner/Deputy Collector/1st
Class Stipendiary Magistrate /Sub Divisional Magistrate/Taluk
Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below
the rank of First -Class Stipendiary Magistrate).
- ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/
Presidency Magistrate.
- iii) Revenue Officer not below the rank of Tahasildar; and
- iv) Sub Divisional Officer of the area where the candidate and/or his/her
family normally resides.

**APPLICATION FOR RECRUITMENT OF POSTAL/SORTING ASSISTANT,
POSTMAN AND MTS UNDER SPORTS QUOTA**

| | | |
|-------------------------|--|---|
| Post applied for | | Paste recent passport size photograph of applicant (Do not staple) Please sign across, sign should overlap on photo and form <i>Cross Signature</i> |
| a) Postal Assistant | | |
| b) Sorting Assistant | | |
| c) Postman | | |
| d) MTS | | |

| DETAILS OF DISCIPLINES (TICK THE DISCIPLINE FOR WHICH APPLIED) | | | | | Tick here |
|---|--------------------------------------|--|----|--------------------|------------------|
| A) | Badminton | No specific position | 04 | 02 Men 02 Women | |
| B) | Cricket | Opening Batsman (no specific position) | 03 | Men | |
| | | Middle Order Batsman | 03 | Men | |
| | | Wicket Keeper cum Batsman | 01 | Men | |
| | | Spinner (no specific position) | 03 | Men | |
| | | Fast/Medium Fast bowler | 03 | Men | |
| C) | Chess | No specific position | 02 | Men | |
| D) | Weight Lifting | 62 Kg | 01 | Men | |
| | | 69 Kg | 01 | Men | |
| | Power Lifting | 66 Kg | 01 | Men | |
| | Best Physique (Body Building) | No specific Position | 01 | Men | |
| E) | Wrestling | 57 Kg | 01 | Men | |
| | | 65 Kg | 01 | Men | |
| | | 74 Kg | 01 | Men | |
| | | 86 Kg | 01 | Men | |
| | | 97 Kg | 01 | Men | |
| F) | Football | Goal Keeper | 02 | Men | |
| | | Full Back | 03 | Men | |
| | | Mid Field | 03 | Men | |
| | | Forward | 05 | Men | |

| | | | | | | |
|-----|---|----------------------------------|---------------------------------|--------------------|--|--|
| G) | Table Tennis | No specific position | 04 | 02 Men 02 Women | | |
| H) | Athletics/ Marathon | Marathon | 01 | Men | | |
| I) | Kabaddi | No specific position | 06 | Men | | |
| J) | Hockey | Goal Keeper | 02 | Men | | |
| | | Full Back (incl 01 Drag Flicker) | 03 | Men | | |
| | | Mid Field | 03 | Men | | |
| | | Forward | 06 | Men | | |
| 1 | Name in full (IN BLOCK LETTERS) | | | | | |
| 2 | Gender | | | | | |
| 3 | Father's/ Husband's Name | | | | | |
| 4 | Nationality | | | | | |
| 5. | Permanent Address | | | | | |
| 6. | a) Date of Birth (DD/MM/YY format) in figures and words as recorded in matriculation/HSC/Cumulative Record. (Attach attested copy of relevant certificate). | | | | | |
| | b) Place of Birth | | | | | |
| | c) Age as on (Last date of submission of application) | |Years.....Months..... Days | | | |
| 7. | Present Address/Address for communication | | | | | |
| 8. | Contact No. | | | | | |
| 9. | e-mail id, if any | | | | | |
| 10. | Whether SC/ST/OBC (Mention Caste & attach self-attested photocopy of certificate issued by competent authority in the prescribed format) | | | | | |

| | | |
|-----|---|--|
| 11. | <ul style="list-style-type: none"> • Details of application fee paid in form of Indian Postal Order (enclose original IPO) • Name of Post Office • Indian Postal Order No. • Amount • Date | |
|-----|---|--|

Educational Qualifications

| Sl. No. | Examination passed | Year of passing | Marks Obtained / Grade | Total Marks | Name of the Board/ University |
|---------|--|-----------------|------------------------|-------------|-------------------------------|
| i) | Matriculation/ Higher Secondary or equivalent | | | | |
| ii) | 10+2 or 12 th Class (Excluding vocational stream) | | | | |
| iii) | Sports qualification (attach self-attested copies) | | | | |
| iv) | Any other relevant information | | | | |

Sports Qualification

(Attach self-attested photocopies of relevant certificates issued by the competent authority in the prescribed proforma as mentioned in prospectus)

| | | |
|----|--|--|
| a) | Name of the Sports/Discipline for which application sent | |
| b) | Name of the position for which application sent (Refer disciplines mentioned above)- Clearly indicate discipline & Position. | |
| c) | <ul style="list-style-type: none"> ▪ Whether represented state or country in the National/ International competition in the sports/ games shown above. ▪ If yes, please mention the details of such competition like date/place/ conducting authority/ medal won, if any/ position secured, if any/ authority who awarded medal/certificate etc. | |
| d) | <ul style="list-style-type: none"> ▪ Whether represented university tournament conducted by the Inter-university Sports Board in the sports/ games shown above. | |

| | | |
|----|--|--|
| | <ul style="list-style-type: none"> ■ If yes, please mention the details of such competition like date/place/ conducting authority/ medal won, if any/ position secured, if any/ authority who awarded medal/certificate etc. | |
| e) | <ul style="list-style-type: none"> ■ Whether represented the state schools team in the National Sports/ games for schools conducted by the All India School Games Federation in the sports/ games shown above. ■ If yes, please mention the details of such competition like date/place/ conducting authority/ medal won, if any/ position secured, if any/ authority who awarded medal/certificate etc. | |
| f) | <ul style="list-style-type: none"> ■ Whether awarded National Awards in Physical Efficiency under the National Physical Efficiency Drive. ■ If yes, please mention the details like date/place/ conducting authority/ award won/ authority who awarded/ etc. | |

I, _____ hereby declare that the information given above is true to the best of my knowledge and belief. I understand that if any information is found to be false at a later stage, I am liable to be punished and my appointment will be terminated, I also understand that in the event of my failure to complete the pre-appointment formalities, for whatever reason, my selection is liable to be cancelled.

Place:

Signature of candidate

Date:

IMPORTANT

1. APPLICATIONS AND THE ENVELOPES SHOULD BE CLEARLY SUPERSCRIBED INDICATING THE DISCIPLINE AND POSITION FOR WHICH APPLIED.
2. APPLICATIONS SHOULD BE SENT BY REGISTERED POST OR SPEED POST ONLY. THOSE SENT THROUGH OTHER MEANS OR BY HAND WILL NOT BE ACCEPTED.

FORM OF UNDERTAKING

On my appointment in the Postal Department in relaxation of the normal rules of recruitment, I hereby undertake and bind myself that I shall serve the Department atleast for a period of three years and shall also faithfully take part in sports events for which I may be selected, by the appropriate authority and that I shall also represent the Department of Posts in National Games when called upon to do so.

Date:

Signature

Place:

Name of the applicant